



The Ruth Mott Foundation is accepting applications for a full time **Floriculturist/Greenhouse Production** at Applewood Estate in Flint, Michigan. The Ruth Mott Foundation is a non-profit philanthropic organization offering grants and programs that serve the Flint community. The Foundation also owns and operates Applewood: The Charles Stewart Mott Estate to demonstrate and support its mission. The estate consists of award-winning gardens, historic buildings, and collections of art, artifacts, archives and photographs and is open to the public Thursday through Sunday May through October.

**Job Position:** Floriculturist/Greenhouse Production

**Starting Salary Range:** \$58,910 to \$70,692

**Job Purpose:** Manages the operation of Applewood's greenhouses and the production of floriculture crops including bedding plants, cut flowers and flowering and foliage plants. Designs/creates floral arrangements, plant displays and outdoor planting areas and supports public programs.

**Essential Duties and Responsibilities:**

- Schedules, orders and produces floriculture, horticulture crops including bedding plants, cut flowers, flowering and foliage plants and other plant material using proper watering, fertilizing, insect & disease control, growth regulation, spacing, sanitation and other horticultural techniques.
- Manages daily operations of Applewood's greenhouses, potting rooms, and the cold frame, including routine maintenance of coolers, glass, vent system and shading application.
- Manages the watering of greenhouses and other outdoor seasonal potted plant materials during and outside of regularly scheduled hours including weekends and holidays.
- Annually evaluates, collaborates with horticulture staff, and redesigns seasonal plantings throughout Applewood's gardens and maintains planting records.
- Designs and creates the floral arrangements and plant displays for foundation events.
- Plants and maintains the cut flower garden, Butterfly courtyard, Friendly Frog, Welcome garden plantings, Applewood sign and landscape adjacent to the solar Greenhouse.
- Engages in continuing education to stay informed of the latest horticultural and floral design advances.
- Collaborates with all departments by:
  - Assisting with creative development, support and evaluation of Applewood's programs.
  - Sharing expertise through creation and presentation of public workshops in horticulture and other related topics of interest.
  - Participating in event set-up and tear-down.
  - Providing horticulture technical assistance to grant, education and collections staff, grantees, volunteers, community organizations and groups.
  - Leading guided grounds tours of Applewood and support other public program functions.
- Participates in the development and implementation of Applewood's Master Plan, Program Plan, Diversity and Inclusion, and other foundation initiatives, as requested.
- Completes other duties as assigned.

**Qualifications:**

- Bachelor's Degree in floriculture, horticulture or related field.
- Minimum of five years of experience in horticulture field.
- Michigan Commercial Certified Pesticide Applicator's License with ornamental and fumigant categories must be obtained within one month of employment.
- Strong floral design skills.
- Comprehensive knowledge of greenhouse systems such as heating, cooling, shading and lighting.
- Experience germinating seeds, transplanting, propagating and growing crops from start to finish.
- Experience with equipment including hand tools, rototillers, front-end loader, tractors, lawnmowers (push and riding), etc.
- Proficiency with Microsoft Office Suite and web search engines.
- Excellent writing, speaking, organization, and interpersonal skills.
- A solid understanding of community engagement or direct experience working collaboratively with individuals from all sectors of the community and a commitment to diversity and inclusion.
- Hold a valid driver's license.

The Ruth Mott Foundation recruits team members that are as economically, culturally and ethnically diverse as the community we serve. We are committed to diversity and inclusion in all its forms, including but not limited to race, color, religion, sex, national origin, age, disability, height, weight, marital status, sexual orientation, protected genetic information, veteran status, or any other characteristic protected by law.

**To Apply: Email resume and cover letter to [Resumes@ruthmott.org](mailto:Resumes@ruthmott.org) by July 22, 2022.**